

Events Group
Upper Saxondale Parish Council
Notes of meeting 16th February 2024

Present: Kirsty Lord (Chair), Dilly Warman, Kim Kupfer

1. Events Group reviewed the talk given by Georgia Moore on 2nd February. It was deemed highly successful with a lot of local interest and more than 50 people attending. Thanks were given to Georgia and all those who assisted with IT to make the talk possible. There had been an issue raised after the event by a Village Hall user on the following Saturday morning. As people would be lying on the floor, they wanted the hall floor to be cleaner than it was. This was discussed with parties involved and USRA will now ask users to clean the floor before they use the hall if they think it insufficiently clean.
2. John Warman will be giving a talk on 8th March about the Catalina Flying boat. He will provide everything he needs. The Events team will set up chairs etc at 2pm on the Friday. Dilly will purchase necessary refreshments and a collection jar for the Lincs and Notts Air Ambulance, Johns chosen charity.
3. Following the most recent Parish Council meeting the Clerk informed Councillors that Charity donations needed to be paid into the PC bank account and the PC would pay the Charity in the name of the person whose chosen charity it was. Donations should be double counted at the end of the evening before being given to Parish Clerk if she is at the talk or arrangements made to get the money to her.
(Subsequent to the meeting the Clerk has written to the Events Team to let them know that she has written to Nalc to ask them if this is necessary. She has also reported that she does not issue cheques, bank transfers are made.)
4. An email from Fay to the Events Group shows that she has not been getting minutes of Events Groups meetings to post on the website. Group were under the impression that Parish Clerk sent them on to

Fay. Will check that this will be done. It is expected that Groups TORs and notes from meetings will appear on website.

5. Events Groups had received an email from Cllr. Iris Morgan saying that some residents wished to have a demonstration and talk about the defibrillator and possibly other first aid issues. The Events Group are happy to advise and support the residents in putting this on as per the Terms of Reference. Email sent to Cllr. Morgan saying this.
6. The Parish Council needs to approve each event that is put on. It is not workable for this to be done at each meeting so the Events Group will seek block approval for events and then get them ratified by the PC if they then decide to hold them. Items to be taken to next PC meeting are: Wine tasting, Air Ambulance talk, Quiz plus food, Naturescape, bulb planting event, Carols, May Annual General Meeting, Georgias Ghost talk.
7. The Parish Councils Annual General Meeting was discussed, the Events Group were happy to cater for food and drink. It was felt that boards saying what the PC had achieved since May 2023 and other communications were part of the Communications Groups remit. Kim will contact Cllr. Morgan about this.

No future date was set for the next meeting.

Actions: Dilly, Kirsty, Kim to set up chairs etc. 2pm 8.3.24

Kirsty to give vote of thanks. Dilly to arrange money collection and FB entries.

Kim to ask Parish Clerk to ensure Fay receives notes of Event Group meetings.

Kim to contact Cllr. Morgan re. May Annual General Meeting.