

**When telephoning, please ask for:** Helen Tambini  
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**Our reference:**  
**Your reference:**  
**Date:** Wednesday, 10 May 2023

A Meeting of the Upper Saxondale Parish Council will be held on Thursday, 18 May 2023 at 7.00 pm in the Upper Saxondale Village Hall to consider the following items of business.

As this will be the first meeting of the Upper Saxondale Parish Council, Kath Marriott, Chief Executive of Rushcliffe Borough Council, will open the meeting and preside over the election of the Upper Saxondale Parish Council Chair.

Yours sincerely



Gemma Dennis  
Monitoring Officer

## **AGENDA**

1. Election of Chair and Declaration of Acceptance of Office
2. Apologies for Absence
3. Election of Vice-Chair and Declaration of Acceptance of Office
4. Declaration of Acceptance of Office and Completion of Register of Interests – All Council
5. Declarations of Interest for Meeting
6. To Adopt the Members Code of Conduct
7. To Consider Frequency of Parish Council Meetings
8. Standing Orders and Financial Regulations (Working Groups to Review and Make Recommendations)
9. To Consider Parish Clerk Vacancy and to Note Current Arrangements
10. Parishioners Question Time (Limited to 15 Minutes)
11. Finance
  - a) Transition Agreement with Radcliffe on Trent Parish Council to Note and Approve
  - b) To Note Precept and Approve and Adopt 2023/24 Budget
  - c) P.C. Bank Account Update

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**Opening hours:**  
**Monday, Tuesday and Thursday**  
8.30am - 5pm  
**Wednesday**  
9.30am - 5pm  
**Friday**  
8.30am - 4.30pm

**Postal address**  
Rushcliffe Borough  
Council  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG

12. USRACIC Report
13. Planning Applications
14. Amenity Update
15. Other Appointments and Representatives on Outside Bodies and Organisations
16. Councillor Reports
17. Membership of NALC and SLCC – To Consider
18. Defibrillator Monitor – To Consider

<b>Meeting Room Guidance</b>
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**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

<b>Recording at Meetings</b>
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The Openness of Local Government Bodies Regulations 2014 allows filming and recording by anyone attending a meeting. This is not within the Parish Council's control.