

Upper Saxondale Parish Council

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30th January 2024

Meeting Notice to the Public

A meeting of the Parish Council is to be held in the Upper Saxondale **Village Hall on Monday 5th February 2024 at 7pm** and members of the public are invited to attend and listen to the proceedings. In the interests of transparency, the Council asks that any person wishing to record the meeting's proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the Council.

Anne Daly
Clerk to Upper Saxondale Parish Council.

Agenda

114. Apologies for Absence.
115. Declarations of Interest.
116. To determine which items on the agenda, if any, require the exclusion of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) and resolve to exclude public and press for these items.
117. Chairman's Announcements.
118. To approve the Minutes of the Parish Council Meetings held 4th December 2023 and 8th January 2024.
119. Clerk's Report on Previous Minutes and Matters Arising.
120. Open Session for Members of the Public to Raise Relevant Matters.
121. Borough and County Councillor Reports.
122. Planning – to discuss the following planning applications
 - a. 23/02171/FUL - Install an Air Conditioning Refrigeration Unit and converting existing east side window to door entrance - Commercial Building Westminster Drive Upper Saxondale Nottinghamshire.
 - b. 23/02360/FUL - Proposed single storey rear extension includes veranda - 14 Henson Lane Upper Saxondale Nottinghamshire NG12 2JR.
 - c. 24/00077/TPO - Trees: T1 and T2 (Lime)- Fell - Land to the front of 3 and 15 Westminster Drive Upper Saxondale Nottinghamshire NG12 2NL.
 - d. 24/00016/FUL - Partial demolition of existing dwelling, removal and raising of existing roof/eaves including replacing existing two storey flat roof with pitched. Demolition of existing brick outbuildings and porches, replaced with proposed single storey lean-to with single storey outriggers to form courtyard garden. Two storey extension to rear and new porch to east facade. All windows replaced includes alterations and solar panels to new south facing roof. Proposed two storey outbuilding includes 3 bay garage at ground floor and studio at 1st floor. Associated parking and landscaping works - High Thorpe The Fosse Cropwell Butler Nottinghamshire NG12 3AP.
 - e. 23/02359/FUL - Two storey outbuilding includes 3 bay garage at ground floor, studio at 1st floor with dormer, rooflights, external staircase and balcony - High Thorpe The Fosse Cropwell Butler Nottinghamshire NG12 3AP.

123. Finance
 - a. To set the budget for 24/25.
 - b. To set the precept for 24/25.
 - c. To agree the February accounts for payments.

124. Land and Transfers
 - a. To discuss and agree the DWH Heads of Terms for the land transfer.
 - b. To receive an update on the small pockets of land.
 - c. To receive an update on work being carried out by DWH.
 - d. To receive an update on the transfer of land from USRA and DWH.

125. Village Hall and Working Group
 - a. To receive updates for the Communications, Tennis, Events and FoUSCA Working Groups.
 - b. To discuss and approve the following event as recommended by the Events working group – 8th March – A talk on the Catalina Flying boat.
 - c. To receive an update on the village hall.

126. Policies
 - a. To discuss and approve the Grievance Policy.
 - b. To discuss and approve the Disciplinary Policy.
 - c. To discuss and approve the Equality and Diversity Policy.
 - d. To discuss and approve the Data Protection Policy.
 - e. To note that NALC are issuing a new model Financial Regulations policy in March and that the PC will look to adopt Financial Regulations after that date.

127. To note that the 2 Parish Councillor vacancies will be advertised – with a closing date of 31st March. Co-option to take place at the Parish Council meeting in April.
128. To discuss and approve the purchase of 2 replacement benches at a cost of up to £1000 per bench.
129. To discuss and approve the purchase of a new noticeboard for entrance to the Village Hall at a cost of up to £2500.
130. To discuss and agree actions relating to the Councils Biodiversity Duty under the Environment Act 2021.
131. To discuss and approve an independent playground inspection by RoSPA Playsafe at a cost of £260 and to be included in the Nottinghamshire Annual inspection at a maximum cost of £100 per year.
132. USRACIC Report.
133. Correspondence.
134. USPC Councillor Reports.
135. To discuss and agree the issue the new model contract of employment to the Clerk.
136. To discuss and agree to backdating the recent NJC pay award to the Clerk to the beginning of July.
137. To discuss items for next agenda.
138. Dates of future Next Meetings.