

Upper Saxondale Parish Council Minutes

Monday 12th June 7.00pm US Village Hall

Present Cllr Ian Storey (Chair)

Cllr Georgia Moore (taking minutes) Cllr Iris Morgan, Cllr Kim Kupfer, Cllr Cathy Ridge

1. **Apologies for Absence** There were none
2. **Declarations of Interest** There were none
3. **Chairman's Announcements**

The Chairman introduced the meeting and welcomed members of the public. Thanks were given to Kim Kupfer and team for the amazing success of the open gardens on the 4th June. There were 443 paying visitors and a total of £3583.00 was raised, which will benefit both Nottingham Wildlife Trust and wildlife projects at US. The next open gardens will be held in 2025. The Chairman also commented on the success of No Mow May which involved leaving the wild flowers to grow on land without being mowed

4. **Minutes of Annual Council Meeting held 18 May 2023** Minutes were approved, with an adjustment on item 14, and signed by IS
5. **Clerk's Report on Previous Minutes** Item 18 Defibrillator Monitor. A volunteer has come forward to take over the weekly checks with a second volunteer being trained as back up. Thanks go to both residents.
6. **Standing Orders – To Adopt Recommendation from the Working Group** The working group have met and considered the NALC template for PC Standing Orders. It was considered a meeting with the acting clerk would be beneficial before submitting the final version for adoption by the Council in time for the next meeting. Action GM A meeting to discuss Financial Regulations is also to be arranged Action IM and IS
7. **Open Session for Members of the Public to Raise Relevant Matters (Limited to 15 minutes)**

Glyn Miles asked if there are any plans to renovate the pergolas. IS replied that this would be covered later in the meeting.

Jan Stevenson asked about why the children's play area grass had not been mowed. IS explained that this would be rectified and USRA would be arranging for the area to be cut. Jan also explained that the hedge at the far end of Westminster Drive, leading to the back road, is very overgrown and causing visual difficulty for traffic. Action IS.DWH will be contacted to cut the hedge as it is on their land. Jan expressed concern over the lack of watering of the newly planted trees on the parkland.

Fay Harrison asked that DWH contractors could not use weedkiller on the land. This had been discussed at the USRA meeting and agreed that, with the land transfer relatively close, it was preferable not to make too many more requests. Once the land transfer has taken place the PC can revisit this request. Fay asked about litter outside Venezia and this will be dealt with by a representative from USRA having a word with the management. Fay asked for an update on the requested 50mph road signs on Henson Lane and the County Council will be written to by USRA who made the initial request.

8. **Borough and County Councillor Reports** Borough Cllr Debbie Soloman congratulated Cllr Kupfer and team for the excellent organisation of the recent US open gardens. Debbie informed the meeting of a large commercial development at Newton which has been allowed but with extra restrictions. Debbie informed the meeting that the new leader of the Borough Council is Councillor Neil Clarke.
9. **Frequency of Meetings & 2023 Schedule to Consider**

The next meeting of the PC will be on Monday 17th July at 7pm and after this it was decided to hold monthly meetings on the first Monday of every month beginning on 4th September, at 7pm

10. Clerk Vacancy Update The job for Parish Clerk has been advertised and a number of applications are being considered

11. David Wilson Homes–Transfer of Land Assets: To Consider & Approve Proposal

Proposal; All Community land owned by DWH to be transferred to USPC, including payment of agreed fixed sum, and after previously agreed programme of works is complete. Proposed by IM Seconded by KK 4 in favour 1 abstention.

12. USRACIC–Transfer of Land Assets: To Consider & Approve Proposal

Proposal; To transfer all USRA land and cash assets to USPC. Proposed by IM Seconded by CR All in Favour

13. U.S Conservation Area – Members and Volunteers Working Group: To Consider & Approve

Proposal; To accept Friends of Upper Saxondale Conservation Area as a sub- committee of USPC. Proposed by CR Seconded by GM All in Favour

14. Events – Members and Volunteers Working Group: To Consider & Approve Proposal

Proposal; To accept the formation of an events sub-committee Proposed by KK Seconded by CR All in Favour

15. Tennis–Members and Volunteers Working Group: To Consider & Approve Proposal

Proposal; To accept the formation of a tennis sub -committee Proposed by IM Seconded by CR All in Favour

16. Council Aims 2023: To Consider & Approve Proposal

A letter of Council aims and objectives was considered with a view to send out to residents. This was approved with slight alterations. Action GM

17. Communication – To Discuss with a View to Formulating a Policy

1. a) **Website** – To Remain as a Page of U.S Website
2. b) **Social Media** – Discussion took place to consider the use of U.S Community FB page vs P.C Profile, & other platforms. It was decided to consult Fay Harrison for her views and report back to the next meeting
3. c) **Cllr Emails** – Discussion took place on which councillors wished to use personal and which would prefer designated email addresses. These would be advised to Fay Harrison Action GM

18. Planning Application – RBC 23/00070/CONARE Town & Country Planning Act 1990, Section 211, Notice of Proposed Works to Trees in Upper Saxondale Conservation Area – Was Noted

19. Finance – Moving the nominated bank account from Co-op to NATWEST was proposed due to the Co-op not supplying PC bank accounts (Requested by Cllrs Storey, Moore, Morgan) Proposed by IS Seconded by KK All in Favour

20. Insurance – An ongoing action to arrange insurance is being dealt with by IS and the acting Clerk Action IS

21. USRACIC Report-

A one -off hall booking for Notts Wildlife Trust will go ahead but the need for more hall volunteers has been highlighted before USRA can regularly take on one off bookings

Repairs to the play park will be carried out by Streetwise

USRA will be replacing the worn footbridge between Henson Lane and the fruit orchard

- 22. Volunteer Appreciation Event** An event to thank volunteers and to update them on future PC plans will take place in the afternoon of Monday 17th July
- 23. Correspondence** There was none
- 24. USPC Councillor Reports** IS reported he had received an email from NALC concerning Parish Councils and planning applications. CR suggested that on future agendas the open session for members of the public was nearer the end of the meeting in case people wished to comment on matters raised (agreed). KK suggested the PC may wish to adopt a village map version of the map used for the open gardens (agreed)
- 25. Date of Next Meeting Monday 17th July at 7.00pm**

Chairman's Signature.....Date.....

DRAFT UNAPPROVED