

Upper Saxondale Parish Council

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Minutes of the Parish Council Meeting 18th September 2023

Upper Saxondale Village Hall, 7pm

Present:

Cllr Georgia Moore

Cllr Cathy Ridge

Cllr Ian Storey

Also Present:

Anne Daly (Clerk)

Cllr Debbie Soloman (Rushcliffe Borough Council)

25 Members of the Public

The Chairman welcomed all to the meeting and opened it at 7pm.

22. Apologies for Absence

It was RESOLVED to accept apologies from Cllr Kupfer and Cllr Morgan.

23. Declarations of Interest

There were none.

24. Chairman's Announcements

There were none.

25. To approve the Minutes of the Parish Council Meeting held 17 July 2023

It was RESOLVED to approve the minutes of the Parish Council meeting held on 17th July.

26. Clerk's Report on Previous Minutes and Matters Arising

Bank account now operating and Clerk has online access.

27. Open Session for Members of the Public to Raise Relevant Matters.

A number of residents were present and they provided input to the Council's response regarding planning application 23/001605.

Other items raised

- State of hedgerows on Saxondale Drive
- State Shrubbery / bushes at top of Saxondale Drive
- Delay in installation of traffic lights at the bottom of Saxondale Drive.

28. Borough and County Councillor Report.

Rushcliffe Tree Scheme now open for residents.

Issue with travellers at Newton – Rushcliffe have an order in place to be able to evict them quickly.
Suggest USPC look at for the future.

29. Planning – to discuss and make comment on the following planning application.

a. 23/01605/Ful – Change of use of former Chapel to hall or meeting place for the principal use of the local community – Catalyst Church, Westminster Drive, Upper Saxondale

It was RESOLVED the Council would object to the application on the following grounds

- Use by Bingham Scouts will not provide any benefit to the Upper Saxondale community, whom the building is designed to serve.
- Upper Saxondale already has a Community Hall.
- The increased traffic, parking, drop-off and pick-up will cause severe congestion and raise very real safety issues.
- The noise occasioned by activities inside and outside the building will cause unacceptable disturbance to local residents.
- There is no evidence that Bingham Scouts are in a position to maintain this highly important conservation asset.
- The criteria set out in the 1999 RBC letter and the 1995 s106 agreement have not been met.

30. Finance

a. To discuss and agree on the appointment of External Auditor for the 23/24 Financial year.

It was RESOLVED that the Council agree to be included in the central external auditor appointment regime.

b. To agree the appointment of Rachel Popplewell as internal auditor for the 23/24 financial year.

It was RESOLVED to appoint Rachel Popplewell as Internal Auditor subject to being provided with a CV/reference.

c. To agree the September accounts for payments.

It was RESOLVED to agree the following accounts for payment

- Rushcliffe Borough Council – Election Expenses - £66.79
- Notts ALC – Training Course - £45
- Notts ALC – Training Course - £60
- Jacki Grice – Locum Pay - £700
- Notts ALC – Subscriptions - £158.83
- RBC – Repair to Tower Unit - £218.54

31. To agree terms of reference and receive updates for the Communications, Tennis, Events and FUSCA Working Groups.

It was RESOLVED to accept the Terms of Reference for the Events and FUSCA working groups subjects to a minor change regarding the PC being consulted about events.

Tennis and Communications to be deferred until next month.

32. To discuss Village Hall Management.

It was RESLOVED the Village Hall Management would be done by the PC.

33. To approve the quote of £356 to replace the Village Hall heaters

It was RESOLVED to defer until next month.

34. To agree payment of registration fee to Information Commissioner's Office at a cost of £40.

It was RESOLVED to agree to the payment of £40 to register with the Information Commissioner's Office.

35. To discuss and approve the Publication Scheme.

It was RESOLVED to approve the Publication Scheme.

36. To discuss and approve Standing Orders.

It was RESOLVED to approve Standing Orders.

37. To discuss and approve Financial Regulations

It was RESOLVED to defer until next month.

38. To discuss and approve Data Protection Policy.

It was RESOLVED to defer until next month.

39. To discuss and approve the Complaints Procedure.

It was RESOLVED to approve the Complaints Procedure.

40. To discuss and approve the format of the Risk Management Template.

It was RESOLVED to defer until next month.

41. To discuss if the PC wish to partake in the NCC Winter Maintenance Scheme.

It was RESOLVED to not take part in the Winter maintenance Scheme.

42. To discuss if the PC wish to take part in the Rushcliffe Borough Council Community Tree Scheme.

It was RESOLVED to not take part in the RBC Community Tree Scheme.

43. To discuss if the Parish wish to hold an event for D Day 80 – 6th June 2024.

It was RESOLVED to pass onto the Events Working Group.

44. To discuss registration of the Community Defibrillator.

It was RESOLVED to defer until next month.

45. To discuss setting up of a Neighbour Hood Watch Scheme.

It was RESOLVED to not pursue the setting up of a Neighbour Hood Watch Scheme.

46. To discuss membership of Nottinghamshire Police Rushcliffe South Cluster Group.

It was RESOLVED to appoint Cllr Moore as a representative with Cllr Ridge as a reserve.

47. To discuss ownership of small pockets of land.

There is a need to determine who owns small pockets of land which were thought to belong to DWH but may be owned by residents.

48. Land/Assets Transfer Update

DWH and USRA transfer progressing. USRA transfer should happen fairly quickly.

49. To agree the appointment of Actons as solicitors dealing with the land transfers.

It was RESOLVED to appoint ACTONS as solicitors to deal with the land transfer. DWH would be paying legal bill for the transfer of land from them.

50. To agree to Councillor Storey being the main point of contact for DWH on matters approved by the Council.

It was RESOLVED to agree to Cllr Storey being the main point of contact for DWH.

51. To approve in retrospect to contact the Scouts and DWH re planning application for change of use of the Church.

It was RESOLVED to approve in retrospect contacting the Scouts and DWH re the planning application for the change of use of the Church.

52. Streetwise Quote for maintenance work on the Playpark.

Not received as waiting for a cost of a part.

53. USRACIC Report.

There had been no meeting so nothing to report.

54. Correspondence

There was none.

55. USPC Councillor Reports

Cllr Moore – USRA bench to be received shortly and a decision needs to be made as to where it should go.

56. To discuss items for next agenda

Items already identified on this agenda.

The Chairman moved that Press and Public be excluded from the meeting during consideration of Item 57 on the grounds that it involves the likely disclosure of exempt information as defined in section 1(2) of the Public Bodies (Admission of Meeting Act 1960.

57. Staff Matters – to agree the Contract of Employment for the Clerk.

It was RESOLVED to agree the Contract of Employment for the Clerk subject to the agreed amendments.

58. Date of Next Meeting.

Monday 30th October 2023 at 7pm.

The Chairman closed the meeting at 9.30pm and thanked all for attending.