

Upper Saxondale Parish Council

W: www.uppersaxondale.com

E: parishclerk@uppersaxondale.com

24th October 2023

Meeting Notice to the Public

A meeting of the Parish Council is to be held in the Upper Saxondale **Village Hall on Monday 30th October 2023 at 7pm** and members of the public are invited to attend and listen to the proceeding. In the interests of transparency, the Council asks that any person wishing to record the meetings proceedings informs the Chairman prior to the start of the meeting and that recording equipment is on view. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the Council.

Anne Daly

Clerk to Upper Saxondale Parish Council.

Agenda

59. Apologies for Absence.
60. Declarations of Interest.
61. Chairman's Announcements.
62. To approve the Minutes of the Parish Council Meeting held 18th September 2023.
63. Clerk's Report on Previous Minutes and Matters Arising.
64. Open Session for Members of the Public to Raise Relevant Matters.
65. Borough and County Councillor Reports.

66. Planning – to discuss and make comment on the following planning application.
 - a. 23/01622 – Two storey and single storey rear extensions, addition of window to north first floor side extension – 10 Henson Lane, Upper Saxondale
 - b. 23/1920 TPO – Oak Tree – Reduction in Crown (cut back branches) – 8 Covent Gardens, Upper Saxondale
 - c. To approve Cllr Storey speaking on behalf of the Parish Council at an RBC Planning Meeting to determine the outcome of planning application 23/01605.

67. Finance
 - a. To appoint a member of the Council to verify the quarterly bank reconciliation.
 - b. To approve the quarterly budget monitoring statement for the period to 30th September and to agree for it to be verified to the bank statement.
 - c. To agree the October accounts for payments.
 - d. To discuss and agree to the setting up of a current account and deposit account with Unity Trust bank so the Council may operate 2 signature payment approvals.
 - e. To discuss and agree setting up of a Public Sector Deposit Fund with CCLA.

68. Land and Transfers
 - a. To receive an update on the small pockets of land.
 - b. To receive an update on work being carried out by DWH.
 - c. To receive an update on the transfer of land from USRA and DWH.

69. Village Hall and Working Group

- a. To agree terms of reference for the Tennis and Communications working groups.
- b. To receive updates for the Communications, Tennis, Events and FoUSCA Working Groups.
- c. To receive an update on the village hall.
- d. To discuss and agree actions regarding the village hall heating.

70. To discuss and agree the process for co-option onto the Parish Council to fill the 2 vacancies.

71. To discuss and agree actions on the Conservation Area Review.

72. To discuss holding an event for D-Day 80 on 6th June 2024.

73. To discuss and approve purchase of a Printer for the Clerk.

74. To discuss and approve registration of the Community Defibrillator.

75. USRACIC Report.

76. Correspondence

77. USPC Councillor Reports

78. To discuss items for next agenda

79. Date of Next Meeting